Getting your BYO device ready for school: Intune

This process can not be started until 20th January 2025

Windows 11 version

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.

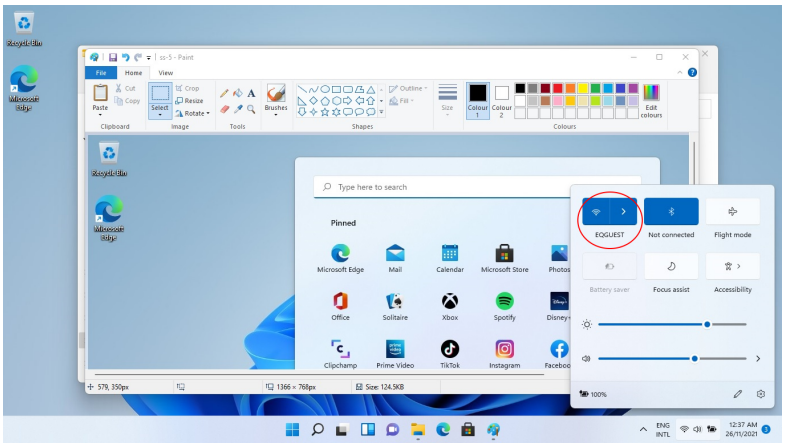
These instructions will show you how to enrol a BYO Windows device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. Please contact your school to obtain these details.

These instructions are for Windows 11. You may find some of the screens look different to the ones provided here if you have an different version of Windows or there are changes made to Intune.

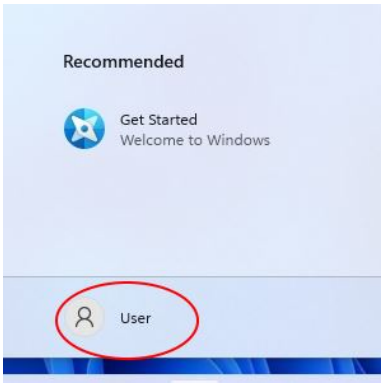
If the installation fails at any time, please restart your device and try again.
If coming from a BYOx School, Disconnect the old account and put it in again

How to onboard your device with Intune



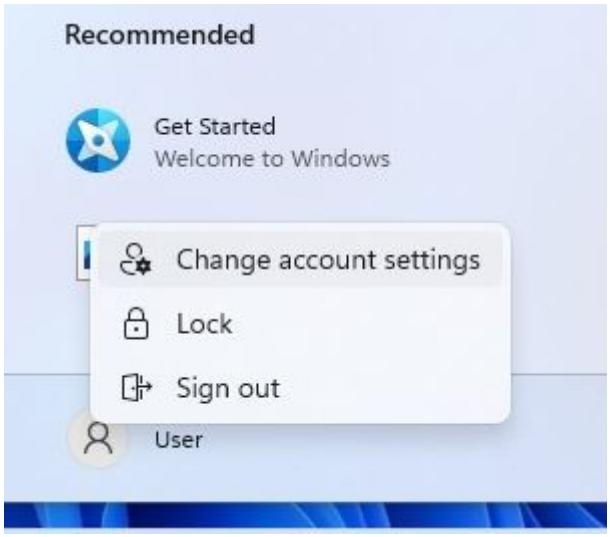
Make sure you are connected to **a** Wifi network

Step 2



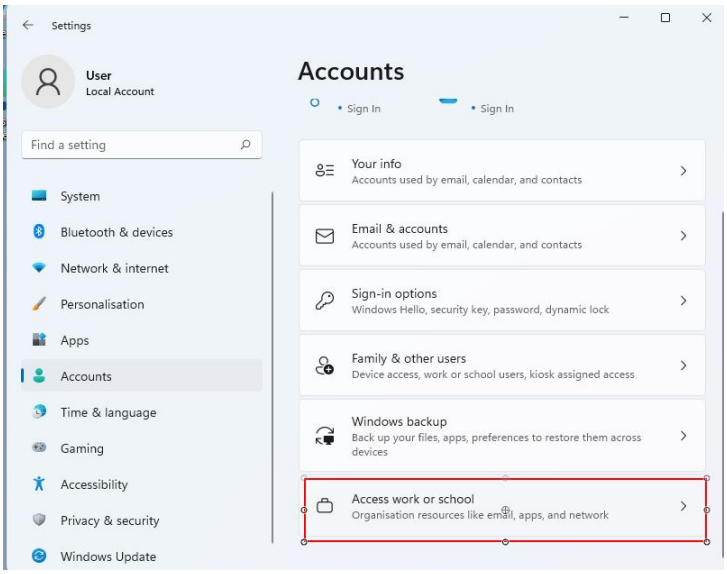
Select the **person** icon.

Step 3



Select **Change account settings**.

Step 4



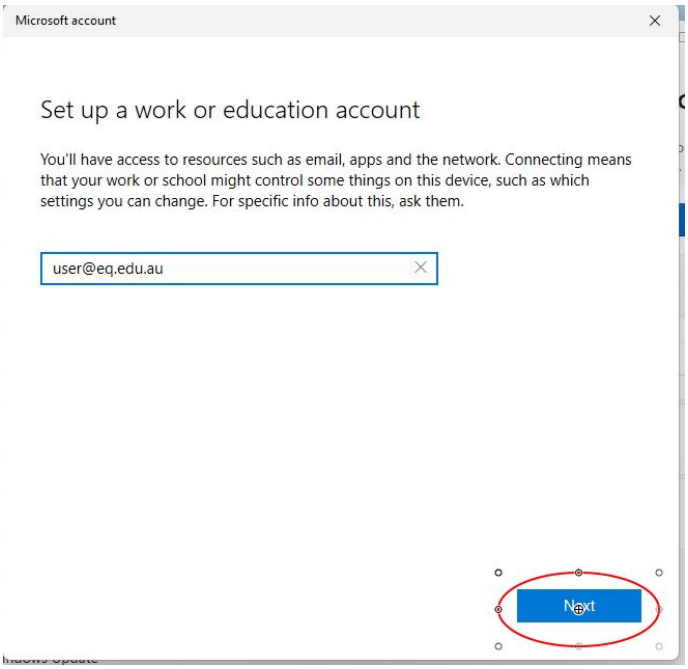
Select **Accounts** then

Select **Access work or school**.

If your account is already listed, select it and then select **Disconnect**.

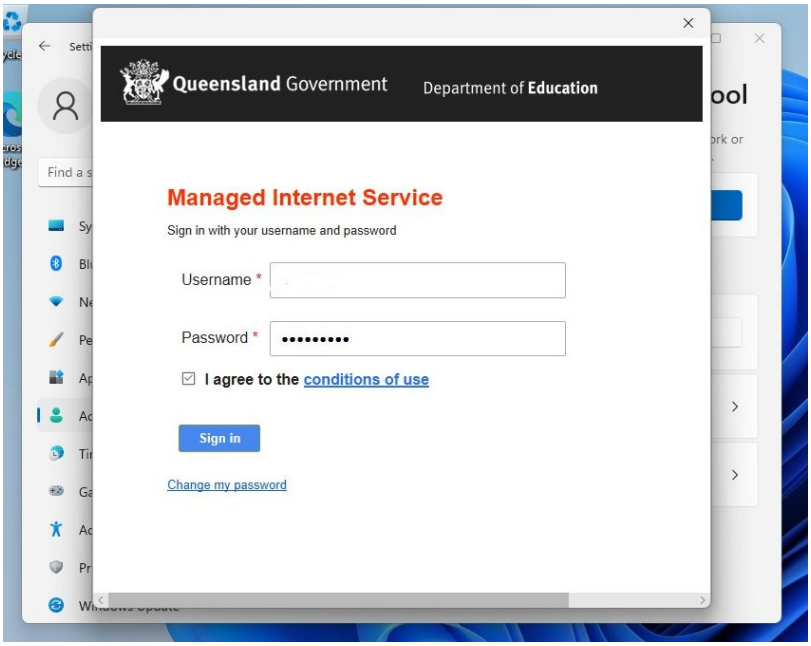
Then select **Connect**.

Step 5



Enter your school @eq.edu.au email address and select **Next**.

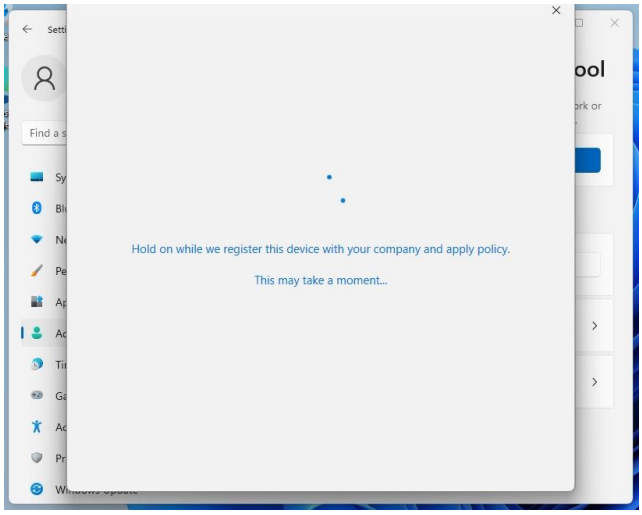
Step 6



The username may appear in the Username field in the Managed Internet Service screen.

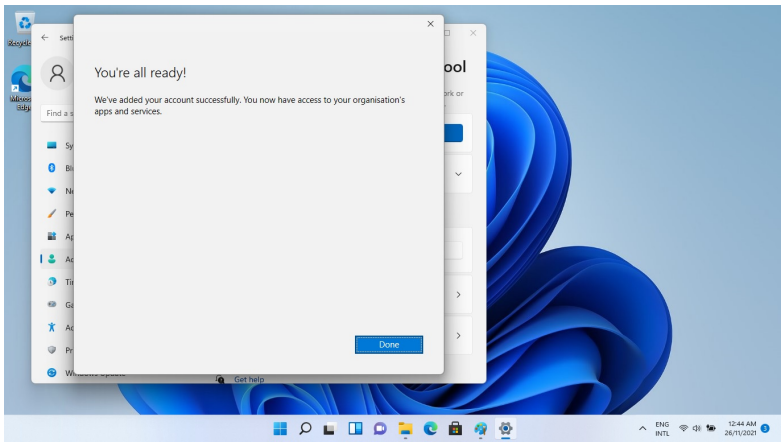
If not, please enter your username, password, accept the terms and conditions, and **Sign in**.

Step 7



Please wait while the system is processing your request. This can take a few minutes. Make sure you stay connected to the network.

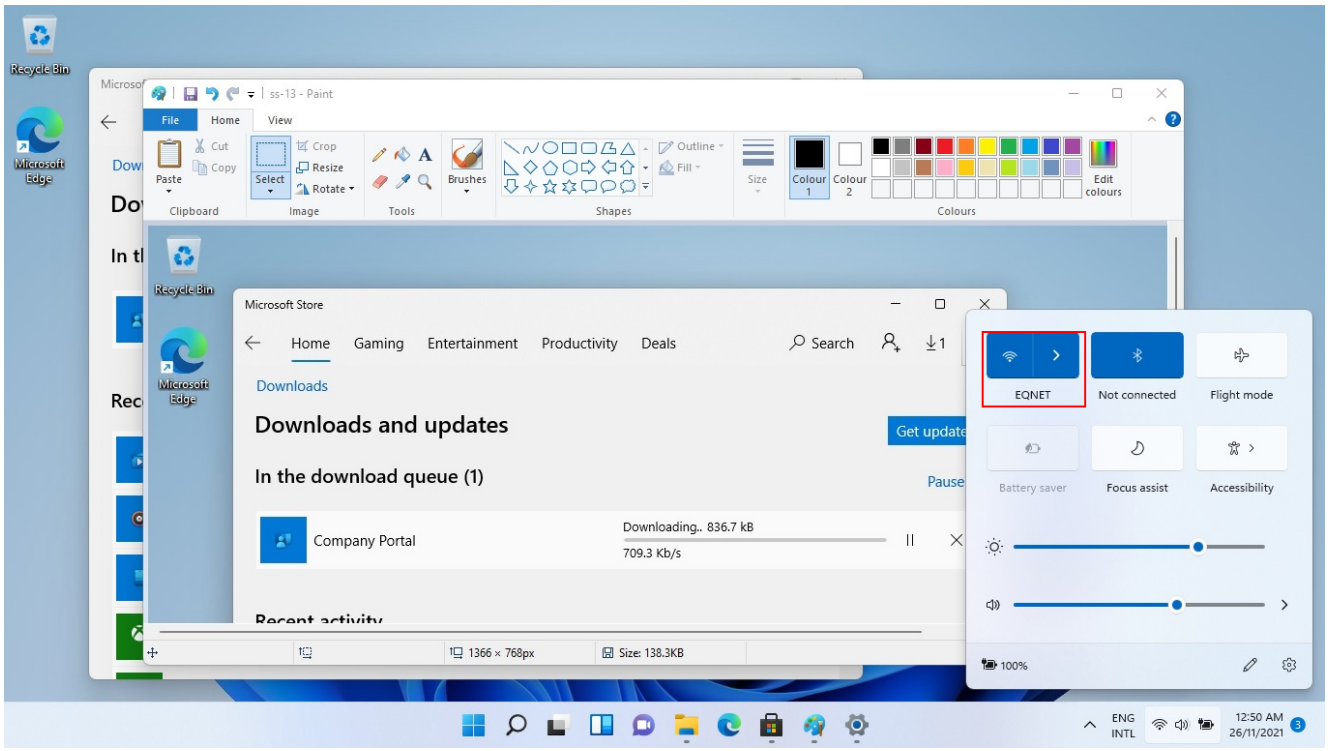
Step 8



When finished the 'You're all ready' message will be displayed. Select **Done**

Step 9

Wait a few minutes for the Company Portal app to download and install.
Then restart your device. Your device might request a password change upon reboot.

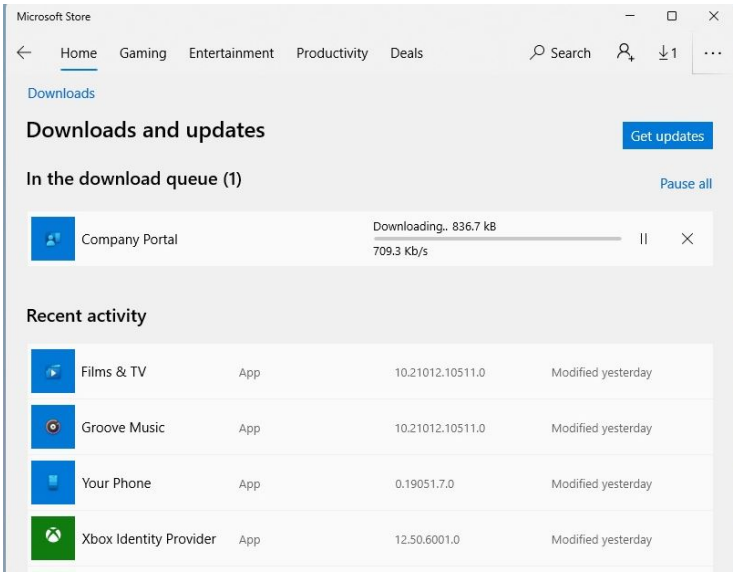


When your device has restarted, the Intune set up is completed. It may take up to 15 minutes to finish installing. You can use your device in the meantime but please keep it connected to the internet.

You are now ready to install the apps your school has recommended.

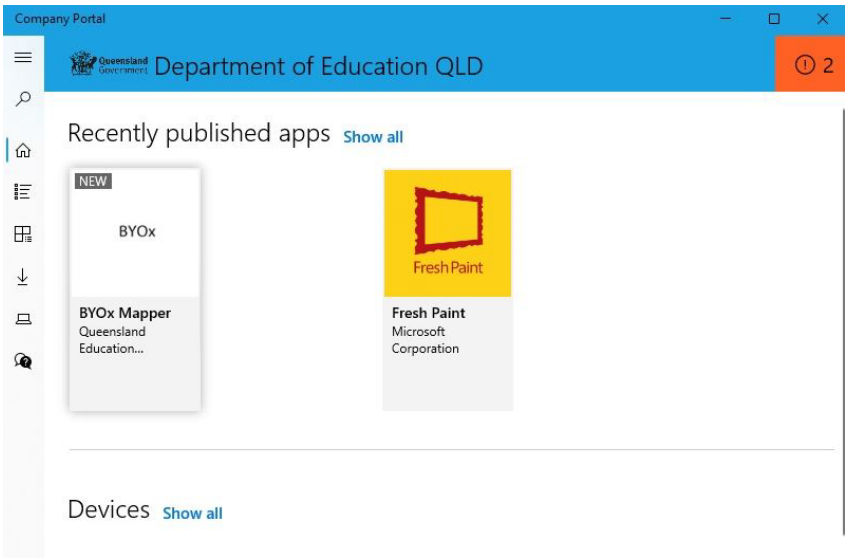
How to install an app

Step 1



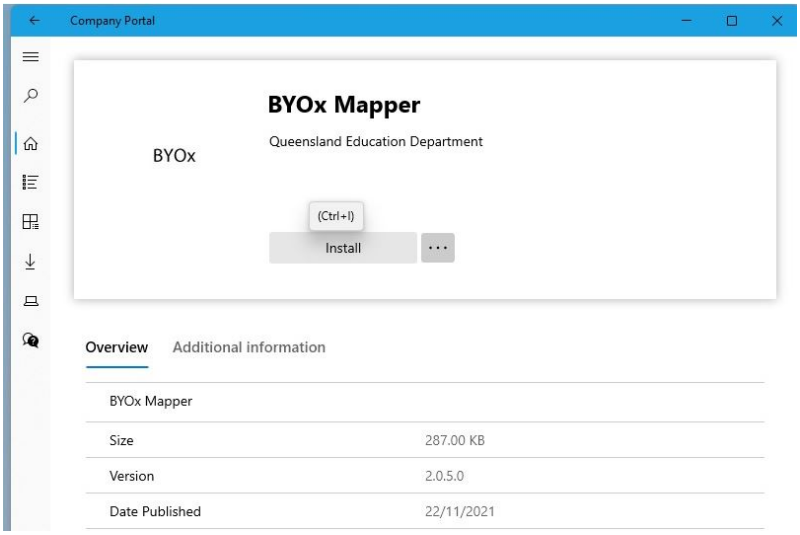
If the Company Portal has not been installed in the previous steps, go to the **Microsoft Store** and Search for 'Company Portal' then select 'Install'.

Step 2



Open the Company Portal App from the Start Menu. Select **Show all** to see the apps your school has made available to you.

Step 3



At Smithfield State High School we recommend to install **BYOx Mapper** .

Click on the App Icon and then the Install button to download and install the app.

BYOx mapper is need to access G: and H: drives as well as the schools printers. It must be run every time after you restart your laptop at the school.

The Mapper cant be run until you are at School as it needs to connect to EQNET

You can ignore the error if you are trying from home

Once at School, your Laptop should automatically connect to the Schools WiFi and then you can start the mapper to connect to the Network drive and Printer

Once it shows connected, just minimise the Mapper as if you close it with the X, you will loose the Nework drive and printer

That is all that can be done from Home and any further information can be directed to byod@smithfieldshs.eq.edu.au or see the Tech's at the School.