



# Smithfield State High School

## Expression of Interest

### Teacher Aides Special Education Program – Ongoing casual pool

Expressions of interests are invited for **casual Teacher Aides** to be on call to work in our Special Education Program.

#### Role:

As the Teacher Aide you will be supporting students in a 1 on 1 setting, giving intensive support both in the classroom and in the playground. You will contribute to the provision of a quality educational service by assisting and supporting teachers with the preparation and enhancement of learning materials and associated activities.

#### The Role:

As the Teacher Aide in this role, you will have responsibility for the following:

- Assisting students with complex additional needs in a 1 on 1 support role.
- Displaying respect and empathy for students with high level needs.
- Displaying confidentiality, tact, reliability and sensitivity to students and their families.
- Maintaining anecdotal records on students for use in reviewing student's development.
- Assist students with special needs, this may in certain circumstances extend to moving disabled pupils, assisting with positioning, assisting with meals, toileting and dressing of pupils unable to care for themselves. Suitable training is essential.
- Assisting teaching staff with playground and bus supervision.

Other Teacher Aide responsibilities may include:

- Communicating effectively and displaying high level of interpersonal skills to function as an effective team member.
- Assisting in the supervision of education activities, under the direction of a teacher.
- Assisting in preparing, storing, making available and clearing away teaching equipment and materials.
- Listening to students' reading, reading aloud and storytelling.
- Assisting with science demonstrations, textile and cooking classes; e.g., collation of food lists, purchasing, preparation and storage of materials.
- Assisting students to find reference materials.
- Specific Literacy and Numeracy duties may include:
  - working with small groups as well as individual students
  - use of computers when working with students

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To apply for this position, please submit a cover letter outlining your experience, capabilities and why you would be a great fit for this role. Please also submit a resume with a minimum of two referees, one being your current supervisor. Please email your response and resume to [BM@smithfieldshs.eq.edu.au](mailto:BM@smithfieldshs.eq.edu.au)

#### Additional information

- A criminal history check will be initiated on the successful applicant.
- In accordance with the *Working with Children (Risk Management and Screening) Act 2000*, successful applicant must hold a current Working with Children Check clearance (Blue Card).



Department of Education  
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