



# Smithfield State High School

## Expression of Interest

For prospective enrolment into Tropical North Learning Academy - Smithfield State High School

Form to be returned by:	Date received:
	No:

Smithfield State High School is governed by an Enrolment Management Plan which sets out the conditions under which a student may be enrolled.  
**Full details are available at : [www.smithfieldshs.eq.edu.au](http://www.smithfieldshs.eq.edu.au)**

Student details			
First name:		Last name:	
USI number (create at USI.GOV.AU)	_____	Date of birth:	____ / ____ / ____
<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both Aboriginal and Torres Strait Islander <input type="checkbox"/> Neither	Current year level		Enrolling into year level:
	Current school :		
	Gender:	<input type="checkbox"/> Female <input type="checkbox"/> Male	

Parent/Legal Guardian 1 details		
(Person responsible for school fees. All correspondence will be sent to Parent 1)		
First name:		Last name:
Relationship to student :		
Residential address:		
Mailing address::		
Email address:		
Home phone:		Work phone
Mobile:		Signature:

Parent/Legal Guardian 2 details		
First name:		Last name:
Relationship to student :		
Residential address:		
Mailing address::		
Email address:		
Home phone:		Work phone
Mobile:		Signature:
If parents live separately, which is primary place of residence for the student (please tick):	<input type="checkbox"/> Parent/Legal Guardian 1	<input type="checkbox"/> Parent/Legal Guardian 2

Enrolment category	
(Please read Section 1 or Section 2 overleaf)	
<input type="checkbox"/> Inside catchment area	<input type="checkbox"/> Out of catchment area

**Attach a copy of the applicant's most recent semester school report  
 (please note that documents submitted will not be returned)**



Department of Education  
 Trading as Education Queensland International (EQI)  
 CRICOS Provider Code 00608A



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*Aspiration, Belief, Motivation, Success*

## Applicant must complete either section 1 or section 2

### Section 1 – inside catchment area entry

(Please refer to EdMap section relevant to Smithfield State High School : [www.qgso.qld.gov.au/maps/edmap](http://www.qgso.qld.gov.au/maps/edmap))

*Tick as applicable*

- 1**  **Resident in catchment area**  
Applicants applying under this category **MUST** attach photocopies of **one primary source** and **one secondary source** document or **complete the enclosed Statutory Declaration – Local Catchment Area Category**.

#### Primary source document

- Original / Certified copy of current lease (principal place of residence) extending a minimum of six months from the expected starting date at Smithfield State High School;
- Original/ Certified copy of rates notice;
- Original / Certified copy of unconditional sale of residential property (principal place of Residence).

#### Secondary source document

- Original/ Certified copy of recent domestic utility bill showing usage (within the last six months e.g. electricity, water, gas, telephone bill) with the same residential address and parent's/ legal guardian's name.

- 2**  **Students living away from home**  
If you are a student living away from home, your parent/ legal guardian has to supply the following documentation:

#### Statutory declaration

- A statutory declaration from parent / legal guardian (available from main office) advising guardianship of student and residential address of Carer/s

#### Proof of residency

- Proof of residency, as listed in section 1

- 3**  **Parent currently employed by Tropical North Learning Academy (Smithfield State High School & Trinity Beach State School)**  
Name of Parent/ legal guardian: \_\_\_\_\_

- Attach a copy most recent school semester report card**  
(Required for all students.)

### Section 2 – out of catchment area entry

(Complete if residency is outside catchment area)

*Tick as applicable*

- Student to write a short statement supporting their application (max 200 words) and submit in their own handwriting.
- Attach a copy of most recent School Semester Report Card
- Special Education support required (Centre for Diverse Learning) refer to application checklist

**All out of catchment area applicants are encouraged to apply for enrolment through a Program of Excellence (Refer to Section 3)**

### Section 3 – Program of Excellence

(ALL applicants – please indicate option)

*Tick as applicable*

By accepting **enrolment under a Program of Excellence**, students are **committing to participating** in the respective Centre of Excellence both **physically** and **financially** for a **minimum of 12 months**.

- Yes, I understand  No, I do not wish to apply

#### Application based on suitability for programs of excellence:

- James Cook University Learning Academy

- Netball Academy

- French Immersion Program

- Soccer Academy

- Jazz Academy

#### JCU Learning Academy

- Attach copies of the two most recent Semester School Reports.
- Most recent NAPLAN report.
- Attach photocopies of other academic achievements (e.g. Certificates, etc.)
- preparedness to sign the Junior Learning Academy Charter of Expectations for students

#### French Immersion

- Attach copies of the two most recent Semester School Reports.
- Attach record of attendance
- Attach photocopies of other academic achievements (e.g. Certificates, etc.)
- Must attend an interview with the Program's Director

#### Jazz Academy

- Attach most recent Semester Report
- Attach photocopies of any relevant qualifications and/or achievements.
- Indicate musical instrument played: \_\_\_\_\_
- Must attend auditions on the allocated day/s or submit a digital audition on USB / disc format.

#### Sporting Academy

- Attach most recent Semester Report.
- Attach photocopies of documents that verify applicant's achievements in Netball / Soccer.
- Must attend trials on the allocated day/s

Additional student information		Please circle	
<b>Does the student have a disability and require access to Special Education (Centre for Diverse Learning) program support?</b> If yes, please provide a copy of the student's Individual Education Plan or other information indicating support requirements. (please contact Head of Special Education Services to discuss on 4058 4317)		Yes	No
<b>Is the student in care of Department of Communities – Child Safety?</b> (Please attach a copy of the Child Protection Order)		Yes	No
<b>Has the student ever been suspended from another school</b>		Yes	No
<b>Has the student been excluded from another school?</b>		Yes	No
<b>Has the student previously attended Smithfield State High School?</b> If yes, year last attended: _____		Yes	No
<b>Is the student an international enrolment?</b> If yes, a copy of Passport and Visa documentation are required. (Students on 571 Visa are to apply through: Education Queensland International – <a href="http://www.eqj.com.au">www.eqj.com.au</a> )		Yes	No
<b>Does the student require English as an Additional Language or Dialect (EAL/D) support?</b> If yes, student's first language: _____		Yes	No
<b>Other sibling/s currently enrolled?</b> First name: _____ Last Name: _____ Year Level: _____ First name: _____ Last Name: _____ Year Level: _____		Yes	No

Important additional information
<ol style="list-style-type: none"> <li>Successful applicants will be required to pay a <b>\$50 non-refundable deposit</b> prior to their start date which will be deducted from the students' Student Resource Scheme fees.</li> <li>Please note that <b>siblings of currently enrolled students at Smithfield State High School in a program of excellence are <u>not</u> considered to be automatic enrolments.</b> Students living outside of the catchment area must apply on their own merit as Out of Catchment applicant, as per the school's Enrolment Management Plan (EMP). The EMP has been endorsed by Department of Education (DoE) and gazetted by the Queensland Government. Student applicants outside of the school's catchment area are placed on a waiting list in order of receipt of application. This includes siblings of students who have enrolled in the school through a program of excellence.</li> <li><b>Applications should note that a false statement / assertion about the student's principal place of residence can amount to an offence and may be reported to police. The School Principal may repeal the decision to enrol a student under these circumstances.</b> Full details of the Enrolment Management Plan may be found on our website: <a href="http://www.smithfieldshs.eq.edu.au">www.smithfieldshs.eq.edu.au</a></li> <li>Applicants who wish to appeal the enrolment decision must communicate with the Principal in writing by clearly stating the grounds on which they wish to appeal, <b>within 7 days</b> of receipt of an official letter from the school stating the outcome of the original expression of interest application.</li> <li>Acceptance and Assessment Process – Out of Catchment Expressions of Interest applications will be recorded in order of receipt, by date and time. <b>Applications will remain current only for the school year in which they are applying to enrol.</b></li> </ol>

Selection requirements for consideration for enrolment in programs of excellence
<ol style="list-style-type: none"> <li>James Cook University Learning Academy – proof of eligibility e.g. report cards showing level of achievement, NAPLAN results</li> <li>French Immersion Program - successful interview with the Program Director</li> <li>Jazz Academy – Years 7 – 12. Completion of a successful audition</li> <li>Netball Academy – Years 7 – 10. Completion of a successful trial</li> <li>Soccer Academy - Years 7 – 10. Completion of a successful trial</li> </ol>

# Application checklist

## Enrolment into Smithfield State High School Expression of Interest

The checklist below allows for a smooth enrolment application process.

(Please ensure you have included the following documents with your Expression of Interest for Enrolment into Smithfield State High School)

### Student name:

Please print student's full legal name as stated on their Birth Certificate

### All applicants

Must return the following documents

- Completed 'Expression of Interest Form'
- Statutory Declaration (last page) for Inside Catchment Area Applicants (refer to section 1, item 2)
- Attach most recent Semester Report

### Inside catchment applicants

Must return  
1 X primary document  
1 X secondary document

Primary

- Original or Certified Copy of current Lease (principal place of residence) extending a minimum of 6 months from the expected starting date at Smithfield State High School
- Original or Certified Copy of Rates notice; or
- Original or Certified Copy of Unconditional sale of residential property (principal place of residence).

Secondary

- Original / Certified Copy of domestic utility bill showing usage within the last 6 months with the same residential address and parent's / guardian's legal name.

### Out of catchment applications

Must return the following documents:

- Applicant (student) must write a short statement supporting their application (max 200 words). This must be in student's own handwriting.

### Programs of Excellence

Open to all applicants:

Learning Academy

- Attach copies of the two most recent Semester School Reports.
- Most recent NAPLAN report.
- Attach photocopies of other academic achievements (e.g. Certificates, etc.)

French Immersion Program

- Attach copies of the two most recent Semester School Reports
- Attach photocopies of other academic achievements (e.g. Certificates, etc.)

Jazz Academy

- Attach photocopies of any relevant qualifications and/or achievements.

Sporting Academy

- Attach photocopies that verify applicant's achievements in Netball / Soccer.

### Centre for Diverse Learning

Requires access to Special Education program

- Attach a copy of student's Individual Education Plan or other information indicating support requirements. (Please contact Head of Special Education Services to discuss on 4058 4317)

### International students

Must return the following documents

- Contact Marice Schloss, Team Leader, Education Queensland International on 0467 779 687 or email [marice.schloss@ged.qld.gov.au](mailto:marice.schloss@ged.qld.gov.au)
- Certified copy of Passport and Visa Documents

For students boarding away from home please contact our Enrolment Officer on 07 4058 4304

Applicants should note that a **false statement / assertion** about the student's principal place of residence or whether the student has been suspended or excluded from another school **may amount to an offence** and may be **reported to police**.

The School Principal may **repeal a decision** to enrol a student in such circumstances.

# Oaths Act 1867

## Statutory Declaration

(refer to section 1 – item 2)

I, \_\_\_\_\_ do solemnly and sincerely declare that:  
(Parent/ Guardian name )

1. I am applying for entry to Smithfield State High School under the local catchment area category on behalf of my child \_\_\_\_\_.

(Child's Name)

2. This application is made in accordance with the Smithfield State High School Enrolment Management Plan.

3. All documents enclosed with my application are either originals or certified true and correct copies.

4. The address cited in the application, namely,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

falls within the Local Catchment Area as defined in the Smithfield State High School Enrolment Management Plan.

5. This is the address which is the principal place of residence for myself, my family and my child \_\_\_\_\_ and it is our permanent family home.

(Child's Name)

6. Any information relating to suspensions or exclusions included in this application is true and correct.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1967.

Signed: \_\_\_\_\_

Declared at: \_\_\_\_\_ in the State of Queensland,

This day \_\_\_\_\_ 20 \_\_\_\_\_.  
(Day) (Month) (Year)

Before me: \_\_\_\_\_  
(Qualified Justice of the Peace/ Commissioner of Declarations)

Stamp of Qualified Justice of  
the Peace or Commissioner of  
Declarations