

FAQs – Students

- 1. Q. How will I connect my computer to the school wireless and access the internet and subject information?
 - A. In the first few lessons of the year you will be shown how to connect your laptop/tablet

to the wireless network and access the internet and your G and H drives.

- 2. Q. What will I use my laptop for?
 - A. You will use your computer to access student notices, class/subject information, carry out research and complete class work and assignments.
- 3. Q. Will I need Microsoft Office on my computer?
 - A. Yes. Microsoft Office will be used in all subjects. You can download the full version of Microsoft Office from the school website. Go to <u>www.smithfieldshs.eq.edu.au</u>. Click on the BYOD link on the bottom right of the page. Click on the 'Download Microsoft Office' link on the right of the page and follow the prompts.

*** Download Microsoft Office at home as it can take more than two hours to install.

- 4. Q. What if my laptop is not charged but I have my charger?
 - A. You will be permitted to use available leads/power boards to charge your device.

***Remember, your laptop should be charged when you bring it to school. Your teacher will record the incident and if this recurs your will receive appropriate consequences.

- 5. Q. What if I bring an uncharged laptop and no charger?
 - A. You must borrow a laptop from the ICT Resource Centre for the day. This will be recorded and after three incidents you will receive appropriate consequences.
- 6. Q. What if I forget my laptop?
 - A. You must borrow a laptop from the ICT Resource Centre for the day. This will be recorded and after three incidents you will receive appropriate consequences.



- 7. Q. Can I do whatever I like on my computer while I'm at school?
 - A. You are required to follow the Digital Technologies Policy document which you agreed to when you signed the Student Charter Agreement.
- 8. Q. What if my laptop gets damaged?
 - Your computer is privately owned and your responsibility to look after. Remember to always keep your computer in a good quality protective case when not being used.
 Also, never leave your computer unattended, especially outside of classes in your school bag.
- 9. Q. What if I am unable to connect my computer to the internet/network?
 - A. You will need to bring your computer to the ICT Support Centre (L2 Block) in the first available break or before school the following day.
- 10. Q. Will I need special software on my computer?
 - A. If you require special software, it will be provided by the school. Your teacher will direct you to the appropriate location on the school network to download and install the software.